

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 17, 2021

Board members present: Chairman Brett Wachsmith & Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others in person and via WebEx: Julie Kjorsvik, Clerk of the Board; Carly Brettmann, Communications Director; Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Administrative Assistant; Steve Panattoni, Jail Superintendent; Val Barschaw, Clerk; Mark Cook, Public Works Director; Kady Porterfield, Event Center Director; Ken Grannan, Airport Director; Dan Carlson, CDS Director; Neil Caulkins, Deputy Prosecutor; David Welz, Administrative Assistant; Jeremy Johnston, Planning Official; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; and Kasey Knudson, Special Programs Manager.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Wright moved to move approve the Agenda, as amended, by moving Consent Item C to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

The Board reviewed each item individually prior to making any motions. At the conclusion of reviewing each item Commissioner Wright moved to

approve the Consent Agenda, as amended. Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
7/14/2021	EC Study Session
8/2/2021	Agenda Study Session
8/2/2021	Office Admin
8/2/2021	Forest Service
8/2/2021	Planning Meeting
8/3/2021	Agenda Session
8/3/2021	Agenda Session
8/9/2021	Office Admin

RESOLUTION 2021-132

RAPID FINANCIAL SERVICES

CLERK

Approve Resolution No. 2021-132, Authorizing the Clerk’s Signature on a Contract with Rapid Financial Services for Court Funds Prepaid Cards Services.

REQUEST TO APPROVE A NOTICE OF CALL FOR SEALED BIDS FOR AIRPORT GRAZING LEASES – ITEM MOVED TO BOARD DISCUSSION & DECISION.

SET PUBLIC HEARING

FEE SCHEDULE

SOLID WASTE

Approve Setting a Public Hearing to consider a new Fee Schedule for the Solid Waste Department, to be held on Tuesday September 7, 2021, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk of the Board to publish said notice.

AGREEMENT

ACCURATE ELECTRIC UNLIMITED, INC.

SHERIFF

Approve a Professional Services Agreement between Kittitas County and Accurate Electric Unlimited, Inc. in an amount not to exceed \$36,250.00 for the 2021 camera replacement project.

AGREEMENT

ENTRUST COMMUNITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Provisional Agreement between Kittitas County and Entrust Community Services, to provide employment and day services for people with developmental disabilities in Kittitas County from July 1, 2021, through June 30, 2022.

RESOLUTION 2021-133

SPARKS ROAD

PUBLIC WORKS

Approve Resolution No. 2021-133, Authorizing the Chair’s Signature on a

Quit Claim Deed for Washington State Department of Transportation for a Portion of Sparks Road, supporting the current Interstate 90 roadway improvement projects.

MYLARS

FOREST RIDGE PH. 1 FINAL PLAT

CDS

Approve Mylars Granting Final approval for the Forest Ridge Ph. 1 Final Plat (LPF-20-00005 & LP-08-00014), an application submitted by UKC Holdings, LLC, for eight (8) lots on property currently zoned Rural 5 and is located northeast of the City of Ellensburg outside of the UGA in a portion of Section 24, T20N, R15E, WM, Kittitas County.

ADDENDUM

ANDREW L. KOTTKAMP

CDS

Approve an Addendum to Agreement for Professional Services between Kittitas County and Andrew L. Kottkamp, in the amount of \$200.00 an hour for Hearing Examiner services and \$125.00 an hour for traveling time to and from Kittitas County.

RESOLUTION 2021-134

PLANNING COMMISSION BYLAWS

CDS

Approve Resolution No. 2021-134, Updating the Kittitas County Planning Commission Constitution and By-Laws.

RESOLUTION 2021-135

ESTABLISH FUND CAPITAL IMPROVEMENTS EVENT CENTER

Approve Resolution No. 2021-135, Establishing a Fund for Capital Improvements at the Kittitas Valley Event Center.

RESOLUTION 2021-136

FAIR BOARD BYLAWS

CDS

Approve Resolution No. 2021-136, Amending Changes to the Bylaws of the Kittitas County Fair Board.

RESOLUTION 2021-137

REJECT BIDS TENT STRUCTURES

EVENT CENTER

Approve Resolution No. 2021-137, to Reject Formal Bids for Purchase of Tent Structures.

AGREEMENT

PPC SOLUTIONS

EVENT CENTER

Approve a Professional Services Agreement between Kittitas County and PPC Solutions (Phoenix Protective Corp.) in an amount not to exceed \$12,042.00 for security services during the annual Fair.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

CALL FOR BIDS LEASE AIRPORT PROPERTY - AGRICULTURAL PURPOSES AIRPORT

Commissioner Wright moved to continue a Notice of Call for Bids for the Leasing of County Owned Airport Property for Agricultural Purposes, to the September 7, 2021, Agenda Session at 10:00 a.m. Chairman Wachsmith seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:37 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Mark Cook, Public Works Director; Neil Caulkins, Deputy Prosecutor; Darren Case, Construction Manager; for 15 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 10:52 a.m. the Board reconvened out of Executive Session. No action was taken.

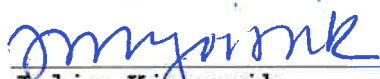
At 10:53 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 10:58 a.m. the Board reconvened out of Executive Session. Direction was given to Staff.

ADJOURNMENT


The meeting was adjourned at 10:58 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman